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# PCI Intergroup Meeting Minutes 03/16/26

1. Renaming/Roll Call
2. Call to Order at 7:00PM
3. Open with the Serenity Prayer
4. Welcome to all new Intergroup Representatives
5. Statement of Purpose
6. Reading of Second Tradition
7. Motion of Approve Minutes from Previous Month
8. Chairperson's Remarks - Brian

9. **Reports – (See Reports document sent separately with Agenda)**

a) Treasurer's Report
b) Central Office Manager's Report
c) District 1 Report
d) Plain and Straight Report
e) Helpline Report
f) Web Report
g) Tech Report
h) Where and When Report
i) Unity Report
j) Rules Report
k) Volunteer Report

## Key takeaways

- Sissy was elected as Outreach Committee Chairperson by acclamation with 17 years of sobriety
- Kimberly was elected as Helpline Chair by acclamation with over 11 years of sobriety
- February 2026 net income was $2,271, which was $229 better than budgeted but $5,611 below year-to-date budget
- Central Office purchased inventory of Big Books and 12 & 12s before General Service Office price increases of $3 per book
- Fort DeSoto Picnic scheduled for April 26th with theme "Faith, Fellowship, and Freedom"
- Helpline training scheduled for March 22nd at Walsingham Group
- Technical difficulties with audio equipment delayed the planned training on motions until next month
- New website launch is anticipated for April after final tweaks are completed
- Fifth edition of Big Book pending approval at General Service Conference in late April

## Discussed topics

- Approval of February Minutes
- Introduction of New Intergroup Representatives

  Details

  Jeff: Introduced himself as alternate from St. Pete Group, filling in for Marcus
  Rachelle: Introduced herself as alternate from Power Girls, attending to observe
  Jess: Introduced herself as alternate for 2250 Group
  Lisa: Introduced herself as alternate for Honesty Group
  Danny: Introduced himself as primary representative for Humility Group
  Kathie: Introduced herself as representative for Lunch Bunch in Dunedin

## Treasurer's Report

- Virginia presented the financial report for February 2026 and year-to-date comparisons.
- Total checking and savings with prudent reserve is $59,710, CD balance is $25,916
- February net income was $2,271, which was $229 better than allocated budget
- Contributions were $345 less than budget, literature sales $533 less than budget
- Anniversary dinner revenue was $926 more than budget
- Year-to-date net income of $625 is $5,611 less than allocated budget
- Group contributions were 30% lower, grateful givers 77% lower than budget
- Inventory increased by $8,475 due to literature purchase
- Comparison to 2025 affected by timing difference of anniversary dinner

Conclusion

- Financial report accepted with understanding that January 2025 was an exceptionally strong month affecting comparisons
- Operating expenses remain in line with budget

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## Central Office Manager Report

Allen provided updates on office operations, inventory, and pricing changes.

**Details**

- Successfully purchased Big Books and 12 & 12s before General Service Office price increase of $3 per book
- Big Books remain at $12 versus GSO price of $12-$15, 12 & 12s at $11.50 versus GSO price of $14
- Inventory should last until September or October
- Large print Big Books and soft cover books sold out during open house, must be repurchased at higher prices
- Other books purchased at increased prices will have increased retail prices
- Allen confirmed Big Books and 12 & 12s will maintain current pricing until inventory is depleted
- Fifth edition of Big Book pending approval at General Service Conference in late April, possible release late 2026 or early 2027
- Pamphlets adjusted approximately 2 years ago and will remain at current prices unless GSO increases again

Conclusion

- Central Office successfully secured inventory at pre-increase prices for most popular items
- Groups should purchase Big Books and 12 & 12s soon to take advantage of lower prices
- Other literature will reflect new GSO pricing

## Unity Meeting Report

Dee Dee provided an update on the Saturday night Unity Meeting at Serenity Club.

**Details**

- Unity Meeting takes place every Saturday at 8 PM at Serenity Club
- Different groups present each week with speakers and free raffles
- Upcoming groups include Humility Group on March 21st, followed by Root and Branch, Women with Freedom, Beacon Group, and ESH
- Groups can bring 2-4 speakers depending on length of shares
- All basket proceeds go to Pinellas County Intergroup
- Serenity Club donates the room every week

Conclusion

- Groups encouraged to sign up for available dates on the website calendar
- Unity Meeting continues to provide service opportunity and support for Intergroup

## Website Update

Ashleigh reported on the status of the new website development.

**Details**

- The company is still tweaking final items requested by the committee
- Waiting for company to complete final review before training can begin

- No specific launch date available yet
- Ashleigh expressed hope for April launch since March was the original target

**Conclusion**

- Website launch expected in April pending completion of final adjustments
- Training will be scheduled once final tweaks are completed

## Tech Chair Report

Keith provided a brief update and apology regarding his availability.

Details

- Keith apologized for limited presence due to being in a car accident after taking on the tech chair role
- He confirmed he is now available and ready to fulfill responsibilities
- No new items to report at this time

**Conclusion**

- Tech chair is now fully available for duties

## District 1 Liaison Report

Loralei confirmed her written report with no additional updates.

Details

- Loralei stated no additional information beyond what was included in the written report on the agenda

**Conclusion**

- District 1 report accepted as submitted

Plain and Straight Newsletter Report

Bill provided a brief update on the newsletter.

**Details**

- Multiple participants: Praised the cover design

**Conclusion**

- Newsletter continues to be well-received by the fellowship

## Volunteer Coordinator Report

Jennifer provided an update on volunteer recruitment efforts.

Details

- Jennifer received handbook from Alan and now understands the position fully
- Jennifer is making announcements at meetings but has not had many people volunteer yet
- Jennifer plans to be at the picnic with flyers containing contact information
- Brian emphasized that Jennifer is the contact person for anyone wanting to volunteer for service positions

- Brian noted volunteers are needed for Fort DeSoto Picnic, Central Office, and various committees

**Conclusion**

- Groups encouraged to direct potential volunteers to Jennifer
- Volunteer recruitment efforts ongoing with focus on upcoming picnic

## Fort DeSoto Picnic Update

Brian and Alan provided updates on picnic planning in Freddie's absence.

**Details**

- All committees are filled with lots of volunteers
- Picnic t-shirts available at Central Office for $18, approximately 250 remaining
- Requested picnic baskets be dropped at Central Office before April 23rd rather than brought to event
- Baskets will be packed in U-Haul and transported to Fort DeSoto
- Picnic scheduled for April 26th at Fort DeSoto
- Theme is "Faith, Fellowship, and Freedom"
- Breakfast will include crepes along with scrambled eggs and bacon
- Sissy suggested selling t-shirts at Saturday night meeting by the flag at North Shore Pavilion
- Brian confirmed that Ray is working with park rangers on the Saturday night meeting
- Brian said anyone to take shirts from office with invoice to sell at campground
- Sissy shared success from previous year driving around campsite selling shirts
- Next picnic committee meeting is March 29th at 2:30 PM at Serenity Club in the NA room
- Serenity Club chairing 7-8 AM meeting, Sober Squad chairing 12 PM meeting, Root and Branch chairing 3 PM meeting

**Conclusion**

- Picnic planning is on track with all committees filled
- Freddie's detailed report will be posted online for review
- Groups encouraged to bring baskets to Central Office before April 23rd
- T-shirts available for purchase and resale opportunities at campground

## Outreach Committee Formation

Allen presented the newly developed Outreach Committee structure and handbook.

**Details**

- Allen worked with former Intergroup rep to create handbook over the past month
- Purpose is to strengthen communication between Intergroup and local groups, ensure groups understand Intergroup services, encourage participation, and support groups without Intergroup reps
- Committee will contact group chairs or trusted servants to schedule visits, never barging in uninvited
- Committee chair serves 2-year rotation consistent with Steering Committee

- Chair responsibilities include coordinating regional assignments, scheduling meetings, facilitating discussions, maintaining communications, providing monthly reports, and orientating new members
- Chair should have general knowledge of Intergroup and its services
- Regions divided into North County, Mid County, South County, and beaches
- Committee members can include current or former Intergroup reps and those with prior Intergroup experience
- Suggested sobriety requirement for committee members is 1 year
- Allen confirmed alternates with 1 year sobriety can serve with proper education about Intergroup
- The handbook is a work in progress and committee members will provide feedback
- Allen suggested that Outreach Committee could conduct Intergroup orientation in the future
- Sissy stood for Outreach Committee Chairperson position
- Sissy stated qualifications including 17 years sobriety, experience as GSR and Intergroup rep, facilitation of multiple Intergroup functions, conferences, and retreats
- Brian asked if anyone else wanted to stand for the position

**Conclusion**

- Sissy elected as Outreach Committee Chairperson by acclamation
- Committee structure and handbook approved
- Sissy will work with Allen to finalize details and begin recruiting committee members
- Handbook remains flexible for improvements based on committee feedback

## Helpline Chair Position

Brian announced the helpline chair position was open and called for nominations.

**Details**

- Brian announced that helpline chair stepped down and position is open
- Kimberly stood for helpline chair position
- Kimberly stated qualifications including 3 years previous experience as helpline chair, over 11 years sobriety, and service as home group chairperson and GSR
- Brian asked if anyone else wanted to stand or if anyone disapproved
- Brian explained position requires significant time commitment and needs a co-chair and committee
- Brian described challenge of 57 volunteers with approximately 20 missed calls on some days requiring callbacks
- Brian said the app no longer provides notification capability for missed calls, requiring manual checking
- Brian confirmed all calls are currently being answered and missed calls are being returned

**Conclusion**

- Kimberly was elected as Helpline Chair by acclamation

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- Position includes need for co-chair and committee members
- Groups encouraged to identify potential co-chair and committee volunteers
- Helpline training scheduled for March 22nd at Walsingham Group

## Gratitude Dinner Planning

Ashleigh announced the need for committee members for the 2026 Gratitude Dinner.

**Details**

- Ashleigh announced she is chairing the 2026 Gratitude Dinner
- Currently seeking secretary and treasurer to begin planning process
- No venue or date set yet as treasurer and secretary positions must be filled first

**Conclusion**

- Groups asked to take back requests for secretary and treasurer volunteers
- Planning cannot proceed until key positions are filled

## Sobriety Anniversaries

Members shared their sobriety milestones.

**Details**

- Sissy: Celebrated 17 years on March 4th
- Dee Dee: Will celebrate 28 years on March 23rd
- Brian: Celebrated 7 years on March 1st

## Action items

**Allen**

- Purchase new audio equipment before next month's meeting
- Post Freddie's detailed Fort DeSoto Picnic report online
- Work with Sissy to finalize Outreach Committee details and begin operations
- Coordinate with Kimberly on Helpline Chair transition and committee formation

**Sissy**

- Begin recruiting Outreach Committee members
- Work with Alan to implement Outreach Committee handbook and procedures

**Kimberly**

- Assume Helpline Chair responsibilities
- Recruit co-chair and committee members for helpline operations
- Coordinate helpline training on March 22nd at Walsingham Group

**Ashleigh**

- Continue coordinating with website development company on final tweaks
- Schedule website training once final review is complete

- Recruit secretary and treasurer for 2026 Gratitude Dinner committee

**Jennifer**

- Continue making announcements at meetings for volunteer recruitment
- Prepare flyers with contact information for Fort DeSoto Picnic on April 26th
- Connect potential volunteers with appropriate committee chairs

**All Groups**

- Drop picnic baskets at Central Office before April 23rd
- Purchase t-shirts at Central Office for $18 if interested
- Identify potential volunteers for Outreach Committee, Helpline co-chair and committee, and Gratitude Dinner secretary and treasurer positions
- Sign up for Unity Meeting presentation dates on website calendar
- Consider selling picnic t-shirts at Saturday night meeting by the flag or at campground

**Ray**

Continue coordinating with park rangers for Saturday night meeting before picnic