Pinellas County Intergroup Steering Committee Meeting

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Quick recap

The steering committee meeting focused on various operational updates, including attendance at a recent event, Zoom naming conventions, and financial reports. The group also discussed strategies to improve the voting process, updates on the Rules Committee, and plans for updating the website. Additionally, they addressed the need for a tech chair before implementing hybrid meetings, the role of the Rules Chair, and the need for clarification on all chair positions in the upcoming bylaw revisions.

Next steps

- Pam to pull out examples from meeting minutes where Sam interjects opinions without being called upon and send them to Sam.
- Brian and Sam to have a conversation in the next 3-4 weeks to clarify the Rules Chair role and responsibilities.
- Steering Committee to review and clarify roles for each position in preparation for bylaw revisions.
- Allen to secure location and time for the Talent Show/Comedy Show event in September.
- Steering Committee to find a volunteer to chair the Gratitude event.
- Virginia to take the hurricane funds into income as a contribution.
- Allen and Pam to include instructions on how to vote and raise hands in Zoom for future Intergroup Rep training sessions.
- Joe to continue working on setting up Google Workspace as the backend for file storage and sharing.

Summary

The steering committee meeting begins with the serenity prayer and approval of last month's minutes. Brian, the chairperson, briefly mentions the importance of discipline and commends the detailed reports submitted.

Financial Report and Revenue Analysis

Virginia presents the financial report, indicating that while gross revenue and cost of goods sold are under budget, the net revenue before operating expenses is better than budgeted by 3.7%. Comparing year-to-date figures, the net revenue is 7% higher than the previous year, showing a positive financial trend for the organization.

12-Step Volunteer List and Helpline Update

Rick provides an update on the 12-step volunteer list and helpline. He reports that only 6 out of 18 people on the 12-step list responded positively, with 3 additional volunteers joining. Rick plans to post a flyer to recruit more volunteers. For the helpline, he is working on updating the contact list and intends to reach out to current volunteers to confirm their continued interest. Rick also plans to organize a helpline training session next month.

Improving Voting Process Strategies

Joe discusses strategies to improve the voting process in meetings, including displaying a splash screen for participants to rename themselves and potentially moving non-voting members to the lobby during votes. He explains various reasons why some attendees might not be eligible to vote. Sam expresses support for the lobby idea, suggesting it would help keep voting members attentive. Pat raises concerns about participants in the lobby not being able to hear the meeting, but Joe clarifies this would only be during votes. Joe also mentions plans to obtain a list of IGRs to help with identification and renaming of participants.

Unity Meeting

The Unity meeting, led by Dee Dee, remains popular, and she encourages groups to sign up to be featured at the meeting. Sam offers to donate a copy of "Language of the Heart" to Didi, arranging to drop it off at the clubhouse on a Saturday night.

Rules

Sam provides updates on recent emails and clarifications regarding motions, minority opinions, and voting processes. He explains that non-voting members can voice opinions during the minority opinion portion of meetings.

Picnic Update

Virginia reports that the picnic event made $1,217 more than budgeted, mainly due to lower T-shirt costs.

Website Update

Joe gives an update on the website committee's progress, mentioning they have met to discuss expectations and are scheduled to meet with a vendor on Friday to review design options.

Joe discusses plans for updating the website, emphasizing the need for a mobile-friendly design that is easy to maintain. He explains that currently, Allen is the only alternate who can update the site, but with limitations. Joe proposes using Google Workspace to store reports and minutes, allowing easier access and updates for all team members. He also suggests implementing forms that automatically populate spreadsheets to streamline data entry. The team has agreed to schedule a meeting to learn about these new processes and incorporate them into the new website design.

Hybrid Meetings

The steering committee discusses several topics related to the intergroup's operations. They address the need for a tech chair before implementing hybrid meetings, with Virginia emphasizing this requirement. Allen suggests finding a location with existing equipment to simplify the process. The committee also discusses open positions and the recent training for new intergroup representatives, which was reported as successful by Allen.

Hurricane Funds

Regarding hurricane funds, Virginia advises that the money should be taken into income as a contribution if not used for its intended purpose.

Clarifying the Rules Chair's Role

Brian leads a discussion about clarifying the role of the Rules Chair. He presents the current description from the bylaws and opens the floor for discussion. Several members share their perspectives, with some suggesting the role should be more of a

parliamentarian who advises when requested. Sam, the current Rules Chair, asks for specific examples of actions that are outside his role. Brian emphasizes that the role should be advisory and only when requested by committee members. The group agrees to review and clarify all chair positions in the upcoming bylaw revisions.