PCI Intergroup Meeting Minutes 9/15/25

1. Renaming/Roll Call
2. Call to Order at 7:00PM
3. Open with the Serenity Prayer
4. Welcome to all new Intergroup Representatives
5. Statement of Purpose
6. Reading of Second Tradition
7. Motion of Approve Minutes from Previous Month
8. Chairperson's Remarks - Brian

9. **Reports – (See Reports document sent separately with Agenda)**
   a) Treasurer's Report
   b) Central Office Manager's Report
   c) District 1 Report
   d) Plain and Straight Report
   e) Helpline Report
   f) Web/Tech Report
   g) Where and When Report
   h) Unity Report
   i) Rules Report
   j) Volunteer Report

Key takeaways

- Tickets for the Gratitude Dinner are now on sale for $20, scheduled for November 15th from 12-4 PM at Oakhurst Methodist Church
- Central Office will host an open house on November 8th with a 10% discount on Grapevine and GSO literature (cash/check preferred)
- The Anniversary Dinner cost has increased to approximately $10,250 at Banquet Masters, which would require ticket prices around $50-60
- Ashley volunteered and was appointed as the Web Alt Chair
- The Tech Chair position remains open and needs to be filled
- August financial report showed net income of $1,111, exceeding budget expectations

Discussed topics

10. Meeting opening and introductions
11. The meeting began with introductions and welcoming new Intergroup representatives.
    - Details
        - Brian called the meeting to order at 7:00 PM and welcomed new Intergroup representatives
        - Pat read the statement of purpose for Pinellas County Intergroup
        - Pam requested approval of last month's meeting minutes
        - Ashleigh made a motion to approve the minutes

Treasurer's Report

Virginia presented the financial status for August and year-to-date figures.

- Details
    - August ended with $34,890 in checking and $32,403 in savings/prudent reserve
    - Net income for August was $1,111 compared to a budgeted loss of $3,849
    - Group contributions were greater than budget by $3,460, with special thanks to the Ozona Group
    - Literature revenue exceeded budget by $1,351
    - Year-to-date net income of $5,054, which was $716 more than budgeted
- Conclusion
    - August was financially positive due to generous group contributions and literature sales
    - Year-to-date finances are performing better than budgeted
    - Virginia will fix formatting issues with financial reports for next month

Central Office Report

Allen provided updates on office operations and announced an upcoming open house.

- Details
    - Allen reported increased traffic and literature sales in August

    - Announced an open house scheduled for November 8th with 10% discount on Grapevine and GSO literature
    - Reminded representatives to notify Central Office about any meeting changes
- Conclusion
    - The open house will run from approximately 9:00 AM to 3:00 PM on November 8th
    - Cash or check is preferred for purchases during the open house to avoid credit card processing fees

Gratitude Dinner

Ashleigh provided an update on the upcoming Gratitude Dinner.

- Details
    - Tickets are now on sale for $20
    - The event will be held on November 15th from 12-4 PM at Oakhurst Methodist Church
    - Tickets are available at Central Office
- Conclusion
    - Planning is proceeding well
    - Tickets are now available for purchase

Unity Report

DeeDee discussed the AA Roadshow at Serenity Club of Clearwater.

- Details
    - DeeDee explained that every Saturday night, the Serenity Club hosts a different group for the AA Roadshow
    - All donations from these events go to Intergroup
    - DeeDee encouraged groups to sign up through the AA website or by contacting Alan at Central Office
- Conclusion
    - Groups can sign up for this commitment to feature their group and speakers
    - The Serenity Club donates the room every Saturday night to Pinellas County Intergroup

Where and When Report

Danielle provided updates on meeting listings.

- Details
    - Danielle reported two new meetings added and one meeting closed
    - Danielle explained how to keep meeting information up to date through the aapinellas.org website **Meeting Change Form | Pinellas County Intergroup Inc.**
    - They are preparing the budget for next year
- Conclusion
    - Meeting information can be updated through forms on the website

District 1 Liaison Report

Lorelei provided a brief update on District 1 activities.

- Details
  - Carry the Message Day on October 25th still needs volunteers
  - Lorelei offered to share contact information for Greg and David, the committee co-chairs
- Conclusion
  - Volunteers are needed for the Carry the Message Day event

Plain and Straight Report

Bill discussed the newsletter publication.

- Details
  - They've had issues getting the newsletter out before the second week of the month
  - It was a printing problem rather than submission delays
  - Bill offered to help create flyers for group events
- Conclusion
  - The newsletter is generally going well despite timing issues
  - Groups can submit anniversaries and event information for inclusion

Volunteer Report

Jennifer provided an update on volunteer coordination.

- Details
  - Jennifer said she is working on compiling a volunteer list
  - Allen is helping her get access to email
  - Jennifer plans to create a flyer for volunteer recruitment
- Conclusion
  - Volunteer coordination is in progress

Anniversary Dinner Planning

The steering committee discussed the increased costs for next year's Anniversary Dinner.

- Details
  - Banquet Masters would cost $10,250, up from $8,500 last year
  - The $10,250 only covers food and facility, with additional costs for supplies, decorations, speaker gifts, etc., bringing the total to around $12,000
  - At $50 per ticket for 250 attendees, they would just break even
  - They are working on comprehensive list of alternative venues
  - Ashley explained they wanted early feedback on potentially changing venues from Banquet Masters to keep ticket prices down
  - Last year's event didn't sell out (236 of 250 tickets sold)
- Conclusion

    - The steering committee will research alternative venues and create a spreadsheet of options
    - Representatives should discuss with their groups whether they're comfortable with $50-60 ticket prices or changing venues
    - A temperature reading on this issue will be taken at next month's meeting

Web Chair and Tech Chair Positions
The committee discussed filling open positions.

- Details
    - Brian said they are still seeking a Web Chair or Web Alt Chair
    - Ashleigh volunteered to stand for the Web Alt Chair position
    - The Tech Chair position also remains open
    - Job descriptions are available on the website
- Conclusion
    - Ashleigh was appointed as the Web Alt Chair
    - The Tech Chair position remains open

Action items

- All Intergroup Representatives
    - Inform groups that Gratitude Dinner tickets are on sale for $20
    - Notify groups about the Central Office open house on November 8th
    - Discuss with groups their comfort level with $50-60 ticket prices for the Anniversary Dinner or changing venues
    - Announce the open Tech Chair position to groups
    - Ensure meeting information changes are communicated to Central Office
- Steering Committee
    - Research alternative venues for the Anniversary Dinner
    - Create a spreadsheet of venue options and costs
    - Share venue information with representatives before next month's meeting if possible
- Virginia & Pam
    - Fix formatting issues with financial reports for next month's meeting
- Jennifer
    - Complete the volunteer list
    - Create a flyer for volunteer recruitment
- Ashley
    - Begin duties as Web Alt Chair
- Danielle
    - Continue updating meeting information as received