PINELLAS COUNTY STEERING COMMITTEE BUSINESS MEETING MINUTES

January 9, 2024 @ 6:30 p.m.

THIS MEETING IS RECORDED via Zoom @ 6:30

Members Present:

Tanya Y. – Chair
Mike F. – Secretary
Mickey S. – Treasurer
Brian G.– Helpline
Bill S. – Unity Meeting Chair
Ginny L. – Office Committee
Pam V.– Plain P & Straight
Joe G. – Web Chair
Steven S.– Where & When
Maria W. – Anniversary Chair
Christina – Rules Committee

Members Not Present:

Brian B. – Picnic Chair

1. Meeting - recording for Secretary.

2. Open with "We" version of Serenity Prayer.

3. Secretary takes roll call & assumes 'timekeeper' role.

4. Welcome any New or Potential Standing Chair Attendees - None present. Terie S. will stand for Vice Chair on Monday at the next IG meeting.

5. Open Meeting.

6. Chairperson's remarks. No general remarks provided.

7. Reading of Reports:

- Financials/Treasurer's Report — Mickey S.
- Office Manager Report — Allen C.
    - Our current subscription to QuickBooks Payroll Desktop expires at the end of January. Renewal would be $650. If/when we convert to QuickBooks Online, this

software would no longer be needed. We must decide whether to convert to QuickBooks Online in January, or develop some other solution to processing payroll after Jan. Ginny moved to convert to QB Online by Jan 29, 2024. Motion was seconded and passed with seven votes. No minority comments were made. We will attempt to get the edits that result from our CPA's review of our 2023 books before the conversion.

- Helpline/12 Step Report — Brian G.
- Plain & Straight Report — Pam V.
- Website/Tech Report — Joe G.
    - Joe asked that we reduce our email inboxes, as they consume a lot of space.
    - Free "connector" software is available to interface between website and QB inventory.
- Where & When Committee Report — Steve S.
- Unity Meeting Report — Bill S.
- Anniversary Chair — Maria W
- Picnic Report — Brian B. No report this month
- Finance Committee Report — Vacant – No report this month
- Office Committee Report — Ginny L. – No report this month
- Rules Committee Report — Christina – No report this month
- Tech Committee Report — Evan S. – No report this month
- Volunteer Coordinator Report — John D. – No report this month

Motion made to accept reports as written. Motion was seconded and unanimously passed.

8. Old Business

    a. Status of CPA review of financials.
        - Our CPA has obtained all data he needs, but we do not know when he will have his results back to us.
    b. Health Insurance
        - Discussed status of providing some form of health insurance subsidy to our employee.

9. New Business:

    a. Motion by Mike F. to rescind motion requiring two signatures on all checks. This would revert us to the prior policy which only requires two signatures on checks of $600 or more. Motion was seconded and passed with eight votes.
    b. Recommendation to review Roberts Rules of Order at next SC meeting. Christina will provide educational snippets on Robert's Rules at each SC meeting. Christina will review available abbreviated Robert's Rules for AA to see if use of any of them would be beneficial to us.
    c. Directors & Officers' liability insurance – quotes are attached. SC members are asked to review the policies and consider whether they believe we should get this insurance. We will discuss in the next SC meeting.

d. Mike F. made a motion to have the SC meet in-person. Motion was seconded and four members voted against the motion. Rather than consider the motion passed, we considered the alternatives of hybrid meetings or alternating between our current Zoom meetings and in-person meetings on Saturdays. Motion was amended to "SC will meet monthly, alternating between in-person and Zoom." Motion passed unanimously.
e. Brian G. made a motion that the SC conduct a group inventory to improve its operation. Motion was seconded and passed unanimously.
f. Joe G. noted there has not been a tech meeting, and suggested we have one to discuss such matters as reducing space on our website, managing emails, etc. Joe will schedule a Saturday meeting.

10. 7th Tradition

11. AA Related Announcements - None

11. Motion to Adjourn

12. Close with Responsibility Statement:

"I am Responsible. When anyone, anywhere reaches out for help, I want the hand of A.A. always to be there. And for that: I am responsible."

13. Anniversaries in the Month of December – Steve S. 9 years on Jan 4.